

Chairperson John R. Clark  
Vice-Chairperson Michael Parks  
Parliamentarian Don Maxwell



Commissioners  
Michael Beckendorf  
John Bond  
Helen Chavarria  
Ralph Davila  
Robert Horton  
G.H. Jones

## MINUTES

**BRYAN PLANNING AND ZONING COMMISSION  
WORKSHOP MEETING  
THURSDAY, AUGUST 21<sup>ST</sup>, 2008  
AT 5:00 P.M.  
ROOM 305, BRYAN MUNICIPAL BUILDING  
300 SOUTH TEXAS AVENUE, BRYAN, TEXAS**

Disclaimer:     *The meeting minutes herein are a summarization of meeting proceedings, not a verbatim transcription.*

### **1. CALL TO ORDER.**

Chairperson Clark called the workshop meeting to order at 5:05 p.m.

Commission members present: Mr. Michael Beckendorf, Mr. Johnny Bond, Ms. Helen Chavarria, Mr. John Clark, Mr. Robert Horton, Mr. G.H. Jones, Mr. Don Maxwell, and Mr. Michael Parks.

Commission member absent: Mr. Ralph Davila.

Staff members present: Mr. Kevin Russell, Director of Development Services; Ms. Lindsey Guindi, Assistant Director of Development Services; Mr. Martin Zimmermann, Planning Administrator; Ms. Julie Fulgham, Project Planner; Mr. Randall Haynes, Staff Planner; Mr. Michael Gary, Assistant City Attorney; Mr. Dale Picha, Director of Traffic and Transportation; and Ms. Charmaine McKinzie, Planning Recorder.

### **2. REVIEW OF AGENDA ITEMS FOR REGULAR MEETING OF AUGUST 21, 2008.**

Agenda items were reviewed. No action was taken.

### **3. FUTURE AGENDA ITEMS.**

Commissioner Parks stated that he would like to hear more about the subdivision process, as well as annexation. Ms. Guindi stated that there is one more staff meeting about the subdivision process, after which it will go to the entire Site Development Review Committee, and then to the Commission. She stated that a discussion on annexation is planned for the September 4<sup>th</sup> workshop meeting.

Commissioner Maxwell stated that he would like an update on development of the Highway 21 Corridor.

Chairperson Clark stated that it would be a great opportunity to have an appreciation luncheon for the original Commission members.

#### **4. STAFF ANNOUNCEMENTS.**

Mr. Zimmermann stated that staff has identified a consultant for the Texas Avenue Redevelopment Study, and that they hope to enter into a contract by the end of September.

Ms. Guindi stated that the date for the next joint P&Z meeting is October 17<sup>th</sup> at 11:30 a.m., and will be combined with a Central Texas APA meeting. A presentation will be given on the HSC Master Plan and plans for Highway 47 corridor. She stated that the location is to be determined.

Ms. Guindi announced that Commissioners Clark, Maxwell, and Parks will be representing the Commission at the Texas APA Conference in October. She also stated that the carport variance the Commission denied during the previous meeting (case no. PV 08-25) has been appealed and will be considered by the City Council during their September 9 meeting.

Ms. Guindi announced that Mr. Zimmermann recently passed his AICP exam and is now the newest certified planner for the City. She also announced that she has accepted the position of Assistant Director of Development Services for the City of Bryan, and therefore will be stepping out of the position of liaison for the Commission. She stated that Mr. Zimmermann has been promoted to Planning Administrator and will be the new liaison for the Commission.

#### **5. ADJOURN.**

Without objection, Chairperson Clark adjourned the meeting at 6:00 p.m.

These minutes were reviewed and approved by the City of Bryan Planning & Zoning Commission on this the 4<sup>th</sup> day of **September, 2008**.

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John R. Clark, Chairperson  
Planning and Zoning Commission  
City of Bryan, Texas

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Martin Zimmermann, Planning Administrator  
and Secretary to the Planning and Zoning  
Commission